

DECLARATION OF NEED REQUEST FORM

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RI State Agency for Surplus Property
State Surplus Property Office
19 Foster Road
Cranston, RI 02920

Date: _____

Dept. Code N/A

Agency Name _____

Org Number: N/A

Mailing Address: _____

Contact Person: _____

Telephone: _____

Email: _____

Description	Quantity	Restrictions, If Any	Urgency/Deadline	Location

Revised: 12/22/2016

This Form may be reproduced.

OSD 25 N

Contact the Surplus Property Program officer Gary.Rotondi@doa.ri.gov for an Excel spreadsheet you can submit by email.